



ASA Mainstream Locality Meeting

Meeting Details			
Date of Meeting:	31 January 2022	Location:	Microsoft Teams

Meeting Attendees Present	
Name:	Position Held:
Emma Dougan (Chair)	CEC ASL Home Links Service Leader emma.dougan@ea.edin.sch.uk
Gillian Barclay	Depute Principal Psychologist Getting it Right for Every Child (GIRFEC)
Sharon McGhee	Acting Senior Education Manager
Dave McKee	Quality Improvement Education Officer - Digital Learning
Alexander Ramage	Parent Rep: Education Committee parentrep.edin@gmail.com
Johanna Jenkins	St Margaret's RC Primary School South Queensferry
Nancy Riach	Portobello High School
Karen Harbord	Preston Street Primary School
Diana Farrell	Corstorphine Primary School
Jackie Wake	Ratho Primary School
Alison Adams	Portobello High School
Karen Bouissou	Bonaly Primary School
Hazel Wilkinson	James Gillespies Primary School
Kat Burnside	Currie High School
Jane Weir	St Margaret's RC Primary School
Lizzie Bruce	Roseburn Primary School
Joanna Drabek-Swirkula	Broughton High

Karen Souza	Clermiston Primary School
Tammy King	Stockbridge Primary School
Rhoda Morgan	St Thomas of Aquins High School
Emma Jowitt	Parsons Green Primary
Fiona Wilson	Blackhall Primary School ASN PC Rep
Laura Bird	James Gillespie's High School
Rachel Blythe	Chair: Broughton Primary School PC + Drummond Community High School PC

Apologies Received	
No Apologies were noted.	

1.Introductions
<p>Emma Dougan (Chair) welcomed all to the meeting and invited Alex Ramage (Parent Rep) to explain the purpose of the meeting.</p> <p>Alex advised delegates that in his capacity as Parent Rep he had approached the Education Children and Families committee for approval to set up this group as parents of children with additional support needs in mainstream schools were not represented appropriately. Approval was duly granted.</p>

2 Minutes of Previous Meeting

Emma requested approval of previous (first meeting) minutes to enable them to be uploaded onto the CEC Parental Engagement platform however Rhoda Morgan (St Thomas of Aquin's) noted that she had not received a copy of these minutes therefore could not agree them. Emma will forward a copy.

Delegates also queried how invitations were issued and noted that sending them only to Parent Council Chairs does not always result in these being cascade appropriately.

Multiple routes were suggested.

A link was posted to allow attendees to record their e mail addresses.

3. Empowered Learning

Dave McKee: Quality Improvement Education Officer - Digital Learning provided a presentation outlining CEC strategy on Digital Learning.

The aim of the strategy is to transform learning and provide equality of access to digital technologies for all, Dave noted that Digital Learning is already happening in some of our schools and project will extend and improve that facility across all schools.

Work is also ongoing to significantly improve WiFi within schools.

40,000 iPads will be provided (including 13,00 already in use).
P6 – S6 will use these both in school and at home.

The iPads will be secured and managed using new Mobile Device Management solution (eg only approved apps)

Device level web filtering

Apple Classroom

Dave provided a "Deployment Timeline" noting that this will be completed by 2022.

In relations to schools planning, Dave noted that Project Team will support schools' planning with comms, logistics of launch, internal support procedures etc

Schools will engage with parents/carers and pupils to explain the strategy.
EG issue Home School Agreement, ICT Responsible Use Agreement and FAQs that describe the project and outline expectations

Teachers will participate in training to ensure they're able to effectively integrate iPads into learning

Dave noted that Digital learning can support and enhance all curriculum areas

In relation to Pedagogy, Dave noted the aim is for increased digital workflow to improve communication, collaboration and feedback

To provide access to authentic, up to date, online resources

Increase use of video and audio, not just text

Also, to Engage in open-ended creative learning activities

Develop vital skills for life, learning and work

Dave also discussed Accessibility features which include Voice Control, Spoken Content, Dictation, Siri, Scribble, Do not Disturb, VoiceOver, Display, Zoom & Safari reader.

Delegates discussed app that their respective children use on their own devices which are useful to them but not available on the supplied iPads.

Dave advised that once the roll out at their school is complete parents should speak to the ITC Lead within the school. CEC will then check all aspects of the app including the security of the app as CEC has a duty to ensure the child's data is protected at all times. Dave noted that this issue is governed by law and subject to CEC's interpretation. This issue can also be raised at the child's Planning Meeting.

Delegates also queried if key- boards were supplied, Dave suggested raising this issue with the school.

Delegates also questioned who would be responsible if the iPad is broken, Dave advised that depending on family circumstances a request would be made for a contribution towards the repair up to a maximum of £150.00. Dave noted that the iPads are supplied with a very robust case for protection.

Dave also noted that the "Contract" is not a legal document but is to enable parent to discuss with their child and promote a sense of responsibility.

Delegates agreed this was a excellent initiative however noted that it was only as good as the teachers' knowledge and awareness. David noted that there is an online platform for teacher training.

Schools will be encouraged to look at the Digital School Award scheme as a learning tool.

Dave also noted some e mail address which may be of interest:

Video: <https://www.youtube.com/watch?v=0kwyo5xcCN8>

Press release: <https://www.edinburgh.gov.uk/news/article/13149/digital-boost-for-pupils-with-39-000-ipads-in-1-1-roll-out>

Website:

<https://digitaleducationteam.com/empowered-learning>

Emma thanked Dave for his excellent presentation and noted that a copy of the presentation will be circulated with the minutes.

4. Pathways for Support

Gillian Barclay: Depute Principal Psychologist Getting it Right for Every Child (GIRFEC)

Gillian advised that her role is to oversee the GIRFEC approach and support needs for both learning and life.

The City of Edinburgh identifies a Staged Intervention Approach following a pathway framework.

Pathway 1: Support in the classroom,

Pathway 2: Support from the ASL team.

Pathway 3: Support from partner agencies or services as listed below. Referrals are made by the ASL Team, through the GIRFEC process.

Pathway 4: Individualised support.

Gillian noted that “Where” is less important than “How” with the key principal being that support is offered in a way that enables the learner to participate and be included as much as possible. Gillian noted the importance of working collaboratively with the family.

Gillian advised that Circle Inclusive Classroom Scale should be used to audit their support for learners at pathway 1.

Gillian advised that partners within the 3rd Sector have linked in with local schools and CEC hope to build on this relationship for further supports.

Delegates enquired who is responsible when identified strategies are unable to be delivered in any form due to staffing shortages, particularly affecting smaller schools? Who actually decides if support is delivered or not, it was also noted that it was some time before it was found that these were not being delivered.

Sharon suggested in the first instance e mail the Head Teacher, if the issue remains then follow the City of Edinburgh Council Complaints Procedure.

Sharon McGhee advised that at the Child’s Planning Meeting, agree a review period eg 1 month and follow it up.

Delegates discussed Wellbeing Hubs; they are being established in all 32 secondary schools from August 2022.

Delegates raised issues which were school specific, Emma suggested that the contact her directly and she would advise on any issues

Delegates noted that there is a lack of transition planning when the child is moving to Secondary School and the process is very difficult to navigate.

Emma advised that 23 Transition Teachers have been appointed and suggested that Transition be included as an agenda item for the next meeting.

Delegates agreed that there is a need for a support network for this cohort of parents but have found in some case that this is very difficult to set up. This issue will be included in a future agenda.

Delegates noted that a guide for parents detailing “What is Support” and the Support for Learning Policy. Whilst this should be available in the school handbook. It was noted that not all schools are producing one.

Delegates also agreed that a Hierarchy Chart detailing who has responsibility for what would be most useful.

Delegates also discussed the GIRFEC minutes and Template which Gillian advised was a national form and how the rolling minutes could be confusing for some parents.

For information Alex Ramage posted the following link:

https://edinburgh.public-i.tv/core/portal/webcast_interactive/625769

Gillian posted the following links:

[Monday 19:56] Gillian Barclay

[Support from an educational psychologist during coronavirus – The City of Edinburgh Council](#)

Support from an educational psychologist during coronavirus – The City of Edinburgh Council

Educational psychologists can help pupils with social, emotional and behaviour problems.

[Support for families – The City of Edinburgh Council](#)

star 1

Support for families – The City of Edinburgh Council

Find out about what support we provide for families

Emma thanked Gillian for her excellent presentation.

5. TORs

Due to time constraints this item was not discussed and will be included in the agenda at the next meeting.

A copy of the TORs will be circulated with these minutes.

6. A.O.C.B

Alex Ramage: Parent Rep advised the next CCwP would take place on 24 February via Teams.

Alex explained that this meeting gives representatives from each Locality Meeting the opportunity to talk to the Convenor and Vice Convenor of Education & Families, The Council Leadership Team and Elected Members. This meeting allows issues to be reported.

Alex advised that 2 representatives from this meeting could attend and asked for volunteers: Johanna Jenkins and Allie Morris will attend.

The issues to be raised were agreed to be:
What is the next move if "Push Back" from Head Teacher in relation to agreed supports not being delivered.
PSA staffing issues/allocation of PSA time.

There being no other business Emma thanked all for attending and closed the meeting.

Next Meeting		
Date	Venue	Time
30 May 2022	Microsoft Teams	6.30 - 8.30pm